Thank you for choosing to be part of Padua College’s MAY DAY FESTIVAL to be held on the College’s premises on Sunday 1 May 2016 from 2.00pm to 8.00pm.

TERMS AND CONDITIONS FOR STALLHOLDERS

- Stallholders participating in the MAY DAY FESTIVAL event will be provided with a site space as determined by Padua College (Padua) and acknowledge that they have read and are bound by all the Terms and Conditions set out herein. By signing this Stallholder Application Form you agree entirely to these Terms and Conditions.
- Refundable Holding Deposit must be paid to Padua’s nominated bank account as per the attached, by 31 January 2016. The Holding Deposit will be refunded to all vendors within 14 days of the event being held on 1 May 2016 conditional upon the stallholder attending the event on 1 May 2016.
- Padua authorised staff will be totally responsible for the operations of MAY DAY FESTIVAL and they in their absolute discretion may vary and apply exemptions to Terms and Conditions for Stallholders and will make all final decisions on any matters to do with running of MAY DAY FESTIVAL.
- All stallholders must be on site by no later than 1.30pm on 1 May 2016.
- Padua agrees that all profit from individual stallholders trading activities will be retained by individual Stallholders.
- Stallholders permit Padua to use images for media releases, print and web based advertising to promote MAY DAY FESTIVAL.
- Padua accepts no liability for damages or costs associated with Stallholders, their products or their staff and by signing this Application Form, stallholders indemnify Padua for all related costs and damages.
- Padua reserves the right to cancel MAY DAY FESTIVAL in the event of Dangerous or Bad Weather Conditions.
- Stallholders will be required to supply their own lighting.
- Stallholders will be required to bring their own power leads and power boards appropriate to the power loads that they will be drawing. Stallholders are required to submit by 31 March 2016 to Padua an Electrical Load Sheet.
- Stallholders will be required to keep their allocated space clean and tidy. Rubbish disposal areas will be provided by Padua.
- MAY DAY FESTIVAL will be an approved Licensed area and security staff will be on site during MAY DAY FESTIVAL. Stallholders are requested to act responsibly and report any issues or problems directly to Padua nominated staff or Security personal.
- Limited off street parking will be available.

Health and Safety

- The Health and Safety of all visitors and Stallholders is of UPMOST importance.
All power boards, lighting and extension cords have to be tested and tagged by a qualified electrician.

Any spills to be cleaned up immediately.

Remove any equipment that may cause someone to trip, fall or slip.

You must PROVIDE a Dry Chemical Fire Extinguisher inside your area as per Brisbane City Council Requirements. This extinguisher must meet all Australian Standards.

You must adhere to all safety requirements as specified under your Annual or Temporary Food Stall Licence – such licence to be displayed in your stall.

You must remove all rubbish from your stall to the industrial bins provided. Please do not use bins in place for general public use.

You must ensure all gas bottles are checked for being valid for use and compliance stamped with gas authority. Padua requires anyone using LPG Gas Bottles to locate them OUTSIDE of their stall and at least 1 meter away from the source of heat.

Padua will provide a representative trained in First Aid who can deal with minor incidents only. Stallholders are encouraged to hold their own first aid kits. Padua’s representative may contact Emergency Services to seek medical support if deemed necessary.

INSURANCE

Stallholders must have Public and Products Liability Insurance and will be required to provide a copy of your certificate PRIOR to commencing trading on 1 May 2016.

Stallholders will be required to have adequate cover of at least $10 million with an endorsement to Padua College Limited ABN 20 072 693 700

LIMITATION OF LIABILITY

Stallholders are liable to pay for and indemnify Padua for any damage caused by you or your representative to your allocated area.

Stallholders agree that Padua is not liable for any direct, indirect damage, loss or harm suffered by you, your agents or your representatives that may result from your participation in MAY DAY FESTIVAL. This includes physical, psychological and or financial damage.

Padua is not responsible for any claims, actions, demands or suits that you may face as a result of your conduct.

You agree that Padua will not be responsible for any claims for theft or damage to your property.

Your products must comply with relevant safety and compliance standards and regulations.

SITE MANAGEMENT

Padua will appoint a Duty Manager to control the site. Stallholders must comply with all directions given by the Duty Manager.

Should an evacuation be deemed necessary, the Duty Manager will direct all stallholders and visitors to evacuate. The control of the site may be taken over by Emergency Services, if necessary.

Security will be on site to control the conditions of the Liquor Permit and provide general crowd control. Stallholders are responsible for security of their own site, equipment and personal belongings.

All site issues must be resolved through the Duty Manager and no stallholder is to take it upon themselves to resolve these issues.

Padua reserves the Right to remove you or your representative /s should they:-

i. Fail to abide with instructions of the Duty Manager or staff of Padua.

ii. Act in an offensive way or display violent or aggressive behaviour toward management, staff, other stallholders or members of the general public.

iii. Be found to occupy a stall under the influence of drugs or alcohol.

Padua College is a smoke free zone.